



2020 REVISED AND AMENDED BYLAWS

**Approved by Board August 6, 2020
and September 10, 2020**

ARTICLE I – NAME

This organization shall be known as the Paso Robles Youth Baseball, hereinafter referred to as PRYB.

ARTICLE II – OBJECTIVE

Section 2.1 – Values. The objective of PRYB shall be to operate youth baseball leagues dedicated to instilling, in the children of the community, the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority so that they may be well adjusted, stronger, and happier children and grow to be good, decent, healthy and trustworthy citizens.

Section 2.2 – Purpose. To achieve this objective, PRYB will provide a supervised program under the Rules and Regulations of PONY Baseball, Incorporated. All Directors, Officers, and Members shall bear in mind that the attainment of exceptional athletic skills or the winning of games is secondary, and that molding the future of citizens is the prime importance. PRYB shall operate as a non-profit association educational organization providing a supervised program of competitive baseball games. No part of net earnings shall inure to the benefit of any private shareholder or individual, no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate of public office.

ARTICLE III – MEMBERSHIP

Section 3.1 – Membership Classes. PRYB shall have two classes of membership as defined below:

3.1.1 Player Member: Any player candidate meeting the requirements of PONY, Inc., who resides within the authorized

boundaries of PRYB, or who otherwise desires to play PONY baseball which is not available in a neighboring community, shall be eligible to compete for participation, but shall have no rights, duties, or obligations in the management of PRYB. Player member shall participate in PRYB only (for a recreational league); no other recreational baseball league (i.e. another city's league, Cal Ripken, Little League, or similar) membership shall be maintained by player member during the PRYB regular season, other than a Pony sanctioned/sponsored team. PRYB shall take precedence over club/travel baseball during the regular and All-Star seasons. Players or coaches missing more than four practices and/or 2 games during the regular season due to club/travel baseball activities will not be eligible for All-Star selection. The Board of Directors reserves the right to disallow the participation of any person as a Player Member as deemed necessary for the protection of the League and its players and participants.

3.1.2 League Member: Any PRYB resident who is eighteen (18) years of age or older and who is actively interested in furthering the objectives of the Local League may become a League Member of the Corporation by application. To be eligible for League Membership a candidate must have demonstrated, through volunteering his or her time to the League and its events and/or must be a parent or legal guardian of a General Member. Parents or legal guardians of Player Members are automatically League Members. Others may be League Members upon acceptance of a person's application to the secretary who shall add the person's name to the role of League Members who are eligible to vote on matters requiring the action, consent or approval of the League Members under these Bylaws or the Official Rules. Only League Members in Good Standing are eligible to vote at the annual meeting. All officers, Board members, committee members, managers, coaches, volunteers, volunteer umpires and other elected or

appointed officials must be active League Members in Good Standing.

Section 3.2 – Affiliations. Other Affiliations Members, whether League or Player, shall not be required to be affiliated with another organization or group to qualify as a member of PRYB.

Section 3.3 – Suspension or Termination of Members.

- a) Membership may be terminated by voluntary resignation or action of the Executive Board of Directors.
- b) The Executive Board of Directors, by two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline, suspend, and/or terminate the membership of any Member of any class when the conduct of such person is considered detrimental to the best interests of the PRYB and/or PONY Baseball, Inc. The Member involved shall be notified of such meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges as specified in more detail as Exhibit Z.

Section 3.4 – Code of Conduct. All classes of members must sign the appropriate CODE OF CONDUCT AND STANDARDS OF FIELD CONDUCT annually attached as Exhibit B and which shall be posted on the league's website.

Section 3.5 – Member Voting Rights. On each matter submitted to a vote of the League Members at a meeting of the membership called and held pursuant to the provisions of these Bylaws or otherwise, each League Member in Good Standing shall be entitled to cast one vote per family.

ARTICLE IV – BOARD MEETINGS

Section 4.1 – Place of Meeting. The meetings of the Board shall be at a place designated in advance by the Board in the notice of the meeting.

Section 4.2 -- Meetings Conducted by Video-conference, Phone or Email. Time sensitive issues that must be resolved prior to the next scheduled Board meeting can be accomplished via phone or video conference, or email distributed to all members of the Board of Directors, so long as all members of the Board are given an opportunity to participate and at least a quorum of the members of Board are participating.

Section 4.3 – Meetings of Board. Meetings of the Board of Directors shall occur at regularly scheduled intervals determined by the members of the Executive Board of Directors. Additional meetings, as necessary, may be called by the President, or upon written request of two (2) members of the Executive Board of Directors or four (4) of the Appointed Board of Directors. Notifications to the Board Members of additional meetings shall be made at least seven (7) days prior to the scheduled date of the meeting.

Section 4.4 – Annual Meeting. The Annual Meeting of the Board shall be held prior to October 1st of each year for the purpose of establishing an itinerary for the league, budget, approval of individuals nominated for Appointment Board of Director or Staff positions, and other matters necessary for the administration of PRYB. Executive Board meetings need not be formal; however, minutes shall be kept.

Section 4.5 – Meeting Procedure. Robert’s Rule of Order shall govern the proceedings at all meetings except where otherwise legally obligated.

Section 4.6 – Quorum.: At any official meeting, a majority of the authorized directors present shall constitute a quorum, except that a quorum need not be present to adjourn a meeting. Executive Board members may vote by proxy if the item in question is part of the regular

meeting agenda and the Executive Board member is unable to attend. The proxy holder shall not count as a member of the board for the purpose of determining quorum.

Section 4.7 – Required Attendance. Attendance at meetings of the Board of Directors is mandatory for all Executive and Appointed Board members. Emergency situations or illness are considered excusable. Executive Board members or Appointed Board members who fail to attend three (3) or more consecutive regular scheduled or additional meetings without explanation or proper excuse may be considered to have abandoned their office and be subject to removal from the Board of Directors.

ARTICLE V – BOARD OF DIRECTORS

Section 5.1 – Board of Directors. The Board of Directors shall consist of the Executive Board and Appointed Board members.

Section 5.2 – Executive Board. The Executive Board shall consist of President, Vice President, Secretary, Treasurer, Player Agent, Registration Director, and Website and Public Relations Director. Executive board members are elected no later than June 30 of every even numbered year and will serve two-year terms with the exception of the Transitional Board to be elected in 2020.

Section 5.2.1 Transitional Board – For purposes of transitioning Executive Board members to staggered terms to allow for continuity going forward and to prevent all Board members from being new and assuming office at the same time, the 2020 election and terms shall take place as set forth below:

Office	Initial Term	Next Election	Following Election Year
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President	2 years	June 2022	June 2024
Vice President	1 year	June 2021	June 2023
Secretary	2 years	June 2022	June 2024
Treasurer	1 year	June 2021	June 2023
Player Agent	2 years	June 2022	June 2024
Registration Director	1 year	June 2021	June 2023
Website and Public Relations Director	2 years	June 2022	June 2024

Section 5.2.2 Term of Office – After the election of the Transitional Board, each member shall serve two-year terms as staggered and set forth above.

Section 5.2.3 – Assuming Office -- The Executive Directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until his/her resignation or termination; however, all current season duties must be immediately completed by the former board, not the newly elected board. Upon election, all keys, paperwork, files, electronics, equipment, financial documents, and all other PRYB properties shall be handed over to the new board within seven calendar days of election.

Section 5.2.4. Past President – The league president from the previous year shall serve in an advisory capacity to the Executive Board for the year following the president’s term of office, including attending Board meetings and performing other responsibilities as requested by the incoming Board.

Section 5.3 – Appointed Board. An Appointed Board consisting of any number of individuals deemed appropriate by the Executive Board of Directors shall be established. Members of the Executive Board shall nominate individuals for Appointed Board positions. The term of an

Appointed Board Member shall be one PRYB season. Appointed Board members positions shall consist of at least, but not be limited to:

- a) Shetland Division Representative
- b) Pinto Division Representative
- c) Mustang Division Representative
- d) Bronco Division Representative
- e) Sponsorship Director
- f) Snack Bar Director
- g) Equipment Director
- h) Uniform Director
- i) League Parent Coordinator
- j) Field Director
- k) Safety Director
- l) Paso Robles Youth Sports Council Representative
- m) Umpire Director
- n) Special Events Coordinator
- o) Fundraiser Coordinator
- p) All-Star Coordinator

Section 5.4 – Vacancies. Should a vacancy occur on the Board of Directors, by death, resignation or otherwise, it shall be filled by a majority vote of the remaining Executive Board members and Appointed Directors at any regular or specially called meeting of the Board of Directors.

Section 5.5 – Meeting, Notice, and Quorum. Regular meetings of the Board of Directors shall be held monthly and on such days as shall be determined by the Board. The President or Secretary may, whenever either of them deems it advisable, and the Secretary shall, at the request in

writing of five (5) Directors, issue a call or a special meeting of the Board. Notice of each meeting shall be given by the Secretary to each Director by any means that will effectively notify them at least three (3) days before the time appointed for the meeting. At least fifty percent of the Board of Directors including the presence of one (1) officer shall constitute a quorum for the transaction of business.

Section 5.6 – Duties and Powers. The Executive Board of Directors shall have the power to create such Board positions that are required to successfully operate the league and delegate such powers to them as the Board shall deem advisable.

Section 5.7 –Attendance. Any Board Member who is unable to attend a scheduled meeting is to notify the President or Secretary that he/she cannot attend. Excessive absences could result in termination of his/her Board position.

Section 5.8 – Removal. The Executive Board shall have the power by two-thirds vote of those present at any regularly or specially called meeting to discipline, suspend, or remove any Officer, Director or Committee member(s) of the PRYB in accordance with the procedures set forth in Article III, Section 3-(A).

Section 5.9 – Transitional Meeting. On or before June 30th of every other year, a meeting between the current Executive Board members and Executive Board members-elect shall take place to facilitate an orderly exchange of all materials and documents necessary for the newly elected Executive Board members to begin and maintain a successful term. Any remaining PRYB properties and records shall be turned over at this time if not done prior. Once the new board is in place, they shall decide who will be placed on the banking documents.

Section 5.10 –Board of Directors Code of Ethics. All Executive and Appointed Board Members must abide by the PRYB Board Member Code of Ethics attached as Exhibit A.

ARTICLE VI – COMMITTEES

Section 6.1 Formation. Any board director has the authority to form a committee to assist with the accomplishment of the objective of their respective position; however, these committee members are not considered members of the Board of Directors.

ARTICLE VII – ADMINISTRATIVE DUTIES

Executive Board Members

Section 7.1 – Executive Board Officers. The President, Vice President, Secretary, Treasurer, Player Agent, Registration Director, and Website and Public Relations Director shall be elected by the League Members of the PRYB.

Section 7.1.1 – Duties of the President. The President shall: a) Conduct the affairs of the PRYB and execute the policies established by the Board of Directors. b) Present a report on the condition of PRYB at the annual meeting of the League Members. c) Communicate to the Board of Directors, such matters deemed appropriate, and make such suggestions as may tend to promote the welfare of PRYB. d) Be responsible for the conduct of PRYB in conformity to the policies, principles, and Rules and Regulations as set forth by the Board of PRYB. e) Designate, in writing, other Officers if necessary to have power to make and execute for/and in the name of PRYB such contracts or leases as may have received prior approval of the Board. f) Investigate complaints, irregularities, and conditions detrimental to the PRYB and report thereon to the Board as circumstances warrant. g) Prepare, sign, and submit to PONY Headquarters, team rosters, including players claimed, and the Tournament Team eligibility affidavit. h) Apply for charters from the PONY Baseball, Inc. for PRYB and shall do all things to obtain and maintain such charters.

Section 7.1.2 – Duties of the Vice President. The Vice President shall: a) In case of the absence or disability of the President, and provided he/she is authorized by the President or the Executive Board to so act, the Vice President shall perform the duties of the

President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Executive Board of Directors or by the President. The Vice President will act as Chairperson of the Protest Committee.

Section 7.1.3 – Duties of the Secretary. The Secretary shall: a) Be responsible for recording the activities of PRYB and maintaining appropriate files, mailing lists, and necessary records. b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Executive Board of Directors. c) Maintain a list of Directors and Committee Members and give notice of all meetings of the PRYB, the Board of Directors and committees. d) Keep minutes of the meetings of the Members and Board of Directors and recorded them. e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes, and resolutions not otherwise committed. f) Be responsible for publicity concerning annual meeting.

Section 7.1.4 – Duties of the Treasurer. The Treasurer shall: a) Be responsible for the financial activities of PRYB by maintaining the check book and deposits, paying league debts timely, handling disbursements/deposits of money for concession stand, receiving/depositing all monies associated with registration, fundraisers and sponsorships. At time of election, treasurer shall communicate with chosen financial institute to place new Board members elect on all necessary documents. b) Provide to the Board of Directors detailed monthly checkbook reconciliation, a profit/loss statement, and an itemized income/expense statement.

A budget for the upcoming season shall be presented to the league by the December meeting. d) At the Annual Meeting of League Member s and Board of Directors, provide a year-end profit/loss statement and an itemized income/expense statement. These statements should coincide with PRYB fiscal year (10/01 thru 9/30). e) Compile information necessary (balance sheet, checkbook register, itemized income/expense statement, profit/loss statement,

list of all equipment purchases, and a list of league officers) for the filing of the PRYB Income Tax Return. Deliver and communicate with a tax professional. PRYB tax return must be postmarked no later than February 15th annually. f) Maintain files on the above-mentioned records according to PRYB fiscal year. g) Conduct regular and usual correspondence dealing with PRYB financial matters such as those involving suppliers and vendors.

Section 7.1.5 – Duties of the Player Agent. The Player Agent shall: a) Assist and oversee each Division Representatives with his/her division responsibilities of enforcing and maintain the safety code and the rules and regulations of PRYB and PONY Baseball, Inc. b) It is the duty to conduct/arrange for and supervise the evaluations sessions as well as oversee the player draft to ensure that all teams are balanced and are as close to equal in strength as possible. c) Responsible for completing “Field Use Request Form” for use of game and practice fields owned by City of Paso Robles and Paso Robles Public Schools. Completed forms shall be provided to PRYB Paso Robles Youth Sports Council Representative prior to the November PRYB Board meeting.

Section 7.1.6 -- Registration Coordinator. Responsible for all aspects of league registration, online components of registration, and works with Executive Board to schedule time and location of player registration including online registration services as well as walk-in registration. Maintains files of all players acquired at registration. Works with Executive Board to set up evaluation schedule d) Works with Executive Board to prepares rankings for draft and organizes draft Additional Staff Directors

Section 7.1.7 -- Website and Public Relations Director. Responsible for all aspects of league website and Public relations related to the league website. Works closely with Registration Coordinator, President, and Social Media Director to market and publicize events. Works closely with Registration Coordinator, Treasurer and Secretary regarding the interface with the League communications, revenues, and registration fees and accounting.

Section 7.2 -- Appointed Board Members

Section 7.2.1 – Division Representatives. a) Responsible for all matters pertaining to the operation and enforcement of the safety code, ON FIELD CODE OF CONDUCT, and rules and regulations of PRYB and PONY of their respective division under the guidance and supervision of the Board of Directors. b) In conjunction with the Field Director and the managers in their league of responsibility will be responsible for the condition of their assigned field. c) Responsible for holding meetings with the managers in their league of responsibility to make sure that all Managers understand the rules of PRYB and PONY Baseball. d) Responsible for the maintenance suitability for play and coordination of the practice fields utilized by PRYB during the baseball season. e) Report any question or matter including doubt or uncertainty regarding player health and/or player demeanor not to exclude parent manner.

Section 7.2.2 – Umpire Director. a) Umpire Director shall be responsible for all matters related to umpires, including umpires utilized by the league under contract with an independent organization or otherwise. b) Umpire Director shall be responsible for the acquisition of qualified umpires for Bronco, and Mustang. No umpires will be assigned to Shetland Division or Pinto Division games; the coaches will act as the umpire. When umpires are provided to the league based on a contract with an independent organization(s), the Umpire Director shall be responsible for the negotiation of the appropriate contract or agreement and shall present the agreement to the Board of Directors for approval prior to the commencement of the season. c) Umpire Director shall serve as the liaison between PRYB and the independent umpire organization(s) to ensure qualified umpires are provided to the league. d) Umpire Director shall also be responsible for providing the umpire organization(s) with accurate game schedules to ensure that at least one umpire is provided for Mustang and Bronco Division

league games, and when appropriate, such as league championship games, two (2) umpires for Mustang or Bronco Division league games. e) Umpire Director will ensure that prompt payment for services is made by the Treasurer to any independent umpire organization(s) utilized, and shall be responsible for the reconciliation of any billing disputes with the organization(s). f) Umpire Director may also assume the duties scheduling the umpires for all league games, including play-offs, championship games, and games requiring rescheduling.

Section 7.2.3 – Sponsorship Director. a) Sponsorship Director shall be responsible for all matters related to sponsorship and fundraising for the league. b) Sponsorship Director shall seek acceptable sponsors for all the teams in the league, and perform the necessary duties associated with those responsibilities, including the assignment of sponsors to the teams and the collection of sponsorship fees for transfer to the Treasurer.

Section 7.2.4 – Fundraiser Director. a) Fundraiser Director shall be responsible for organizing any fundraising activities for the league and the collection of fundraising fees for transfer to the Treasurer.

Section 7.2.5 – Snack Bar Director. a) Snack Bar Director shall be responsible for all matters related to the management of the snack bar or concessions activities maintained or operated by PRYB. b) Snack Bar director shall ensure those concession activities operated by PRYB, or for PRYB by an independent organization(s) are fiscally sound and for the benefit of the league. In the event an independent organization is utilized during concessions operations, Snack Bar Director shall negotiate the appropriate agreements to ensure the fiscal interests of PRYB are favorable. c) Snack Bar director is responsible for funds collected during concession activities and shall maintain those funds for transfer to the Treasurer. d) A monthly accounting of all concession activities shall be

prepared by the Snack Bar Director and presented to the Board of Directors.

Section 7.2.6 – Equipment Director. a) Equipment Director shall be responsible for all matters related to the equipment and supplies necessary for the baseball operations of PRYB. b) Equipment Director shall be responsible for the acquisition, inventory, and condition of all equipment and supplies necessary for baseball operations. c) Equipment Director shall be responsible for distributing the necessary and appropriate equipment and supplies as required. d) Equipment Director may also perform other functions as prescribed by the President or Board of Directors.

Section 7.2.7 – Uniform Director. a) Uniform Director shall be responsible for all matters related to baseball uniforms utilized by PRYB. b) Uniform Director shall be responsible for the acquisition (including obtaining at least 3 bids), inventory and distribution of baseball uniforms and related supplies. c) Uniform Director may also perform other functions as prescribed by the President and Board of Directors.

Section 7.2.8 – Safety Director. a) Safety Director shall be responsible for making sure all playing fields are supplied with a first aid kit. b) Safety Director shall be responsible for holding a safety meeting with all Team Managers, Assistant Managers, and Coaches to discuss safety procedures prior to Opening Day. c) Safety Director shall be responsible for the conducting, or causing to be conducted, a background check of all Team Managers, Assistant Managers and Coaches. d) Safety Director will be responsible for any insurance claims that need to be submitted in the event a player is injured during a PRYB activity. e) Safety Director will be responsible for the organization and management of all Live Scan activities and applicants.

Section 7.2.9 – Paso Robles Youth Sports Council Representative. Shall be designated PRYB representative to

the Council and attend all meetings of the Council and report to the PRYB Board. b) Shall operate at the direction of the PRYB Executive Board.

Section 7.2.10 – All-Star Coordinator a) Shall form a committee of at least 5 people including at least one Executive Board Member to run all stars, including division representatives. a) All-star coordinator will facilitate the selection process of: 1. Closing day ceremony all-star teams for each division: Each coach will be responsible for selecting 1-4 players to represent his or her team in closing day ceremonies. b) Coaches for the closing day teams will be appointed based on regular season team record for Pinto, Mustang, and Bronco Divisions. In the Shetland Division, coaches will be appointed by the division representative and Executive Board. 2. Division Traveling Teams: Division coaches will nominate players from both their teams and from within the division to participate in a try-out. The Team Manager, once selected, will choose an assistant coach from the players nominated for All-Star consideration. A try-out will be held over a 2–3-day period and players will be evaluated during this period. Team Manager, assistant coach, the division representative and/or an executive board member will evaluate the nominated players and choose a minimum of 12 players for each team. Players will be evaluated and chosen based upon ability and sportsmanship. a) An application will be filled out with the applicant coach's qualifications to manage the traveling all-star team. Division Traveling Team Managers shall be selected by a committee composed of the All-Star coordinator, the executive board members, and two executive board appointed committee members. 3. Fundraising: All-Star coordinator will organize some fundraising opportunities for all travel teams and will require all teams to create a treasury report which records all donations, earnings from fundraisers, expenditures, and tournament entry fees. c) Apply for summer tournaments at all division levels coordinator will present to the Executive Board proposed tournaments and entry fees for each division. If

financially feasible, PRYB will donate \$500.00 toward uniform expenses, official Pony baseball patch, and a one-time tournament entrance fee to Paso Robles Youth Baseball section district tournament to each traveling all-star team.

Section 7.2.11 – Special Events Coordinator. a) Organizes and facilitates Open and Closing Ceremonies b) Organizes and facilitates league picture day c) Assists with league fundraisers and sponsorship events d) Works with web site coordinator and others to publicize league activities

ARTICLE VIII – FINANCIAL AND ACCOUNTING

Section 8.1 – Board Authority. The Executive Board shall decide all matters pertaining to the finances of PRYB and it shall place all income including auxiliary funds, in a common league treasury directing the expenditures of same in such manner as will give no individual, team, or division an advantage over those in competition with such individual team or division.

8.1.1 Accounts. There shall be established and maintained a cash deposit account to be known as the “Operating Account” into which shall be deposited the operating portion of all funds and/or revenue as fixed and determined for all directors and members.

Disbursements from such account shall be for the general need of the operation including, but not limited to, wages, repairs, betterments, maintenance, and other operating expenses of PRYB. The Treasurer shall make sure the account is balanced and that reports are made to the Executive Board at each Board meeting.

8.2.2 All-Stars Account – There shall be established an all-star account to track income, fundraising and expenditures for PRYB All-Stars separately from general Operating Account. The Treasurer shall make sure the account is balanced and that reports are made to the Executive Board at each Board meeting.

8.2.3 -- Other Accounts. The Board shall maintain any other accounts it shall deem necessary to carry out its purposes.

Section 8.2 – No Funds to Teams. The Board shall not permit the contribution of funds or property to individual regular season teams, thereby to discourage favoritism among teams.

Section 8.3 – Required Deposit of Funds. The Board shall not permit the solicitation of funds in the name of PONY Baseball unless all funds so raised are placed in PRYB treasury.

Section 8.4 – Disbursement of Funds. The Board shall not permit the disbursement of PRYB funds for other than the conduct of the Paso Robles Youth Baseball activities in accordance with the Rules and Regulations and policies of PONY Baseball, Inc.

Section 8.5 – Conflict of Interest/Financial; Benefit. No Director, Officer, or Member of the PRYB shall receive directly or indirectly any salary, compensation, kickback, or emolument from PRYB for services rendered as Directors, Officer or Member unless those services fall outside of the regular duties prescribed earlier. The Board must approve by a majority vote any services rendered to PRYB by a League Member for compensation and must also approve the type/amount of compensation. Such service and compensation shall be kept as public record and available for audit by any member of PRYB. All Board members must comply with the BOARD OF DIRECTORS CODE OF ETHICS attached as Exhibit A.

Section 8.6 – League Expenses. For league expenses, Executive Board members individual expenditure limit shall be \$500, and Appointed Board Members expenditure limit shall be \$100.

Section 8.7 – Expenditures. All monies received, including auxiliary fund, shall be deposited to the credit of PRYB in the accounts described above. Two (2) executive officers approved by the Board of Directors shall sign all checks over five hundred dollars (\$500.00).

Section 8.8 – Fiscal Year. The fiscal year of the PRYB league shall begin on the first day of October and end on the last day of September.

ARTICLE IX – MANAGERS, ASSISTANT MANAGERS, AND COACHES

Section 9.1 – Managers, Assistant Managers, and Coaches. All Managers and Coaches for all leagues and divisions shall apply for their desired positions and be approved by the Board of Directors. Managers will be responsible for the players on their team during PRYB functions on and off the playing field, and at all practice sessions, from the time they tell the players to report, until the players are picked up by their parent(s) or designated individual. Managers, Assistant Managers and Coaches shall manage their team in a manner consistent with applicable Major League Baseball Rules and Regulations, PONY Baseball, Inc. Rules and Regulations, and PRYB By-Laws. Assistant Manager and any Coach may assist the Manager on the playing field. In the event of the Manager's absence, the Assistant Manager assumes responsibility of the Manager's duties.

Section 9.2 – Managers or in their absence, Assistant Managers or Coaches shall have a copy of all players registration forms at all times when practicing or playing.

ARTICLE X – TEAMS AND DIVISIONS

Section 10.1 - PRYB Executive Board will determine how the league registers with National PONY Baseball whether it be traditional or 'and under'. Further, each year before the commencement of the season, the Board will vote upon any rules that will supplement any PONY Baseball divisional rules.

Section 10.2 – Shetland/Foal Divisions. a) Shetland Division (or Foal Division) will consist of 4-, 5- and 6-year old's as determined by PONY Baseball age guidelines. The Board may redefine this division by majority vote consistent with PONY rules to accommodate participation each year before Opening Day.

Section 10.3 – Pinto Division. a) Pinto Division will consist of 7-8 year old's as determined by PONY baseball age guidelines. The number of players per team shall be determined by the Player Director(s) prior to the

draft. The teams shall consist of between 10-13 players pursuant to PONY Baseball rules. The Board may redefine this division by majority vote consistent with PONY rules to accommodate participation each year before Opening Day.

Section 10.4 – Mustang Division. a) Mustang Division will consist of 9-10 year old's as determined by PONY baseball age guidelines. Number of players per team shall be determined by the Player Director(s) prior to the draft. The teams shall consist of between 10-13 players pursuant to PONY Baseball rules. The Board may redefine this division by majority vote consistent with PONY rules to accommodate participation each year before Opening Day.

Section 10.5 – Bronco Division. Bronco Division will consist of 11-12 year old's as determined by PONY baseball age guidelines. Number of players per team shall be determined by the Player Director(s) prior to the draft. The teams shall consist of between 10-13 players pursuant to PONY Baseball rules. The Board may redefine this division by majority vote consistent with PONY rules to accommodate participation each year before Opening Day.

Section 10.6 – Colt, Pony, and other Divisions. The Board may create or redefine other divisions as needed by majority vote consistent with PONY rules to accommodate participation each year before Opening Day.

Section 10.7 – Division Rules. The PRYB Divisions will comply with PONY Baseball Rules and the Supplemental PRYB Rules incorporated as Exhibit C and which shall be available on the PRYB website and distributed to all coaches in each division. The PRYB Executive Board may amend division and supplemental rules by a majority vote and must do so each year before Opening Day.

ARTICLE XI – PLAYER SELECTION / DRAFT

Section 11.1 – Player Section and Drafts. All Divisions a) PRYB Board of Directors shall determine by majority vote at a regularly scheduled meeting the method of player draft for each Division.

ARTICLE XII - OFFICIAL SCORING

Section 12.1 – Official Scoring. It shall be the responsibility of the home team for all Divisions (except Shetland) to provide an Official Score of the game. Home team shall update the website with the score of the game within twenty-four hours of games completion.

ARTICLE XIII- GAME SCHEDULING

Section 13.1 – Game Times. The game times are set forth in PONY rules and can be amended by the Board on majority vote. Shetland Division game will have a one hour fifteen-minute time limit. Pinto and Mustang Divisions games will have a two-hour or six complete innings limit whichever comes first. Bronco Division will have a two hour fifteen minutes or seven complete innings limit. A new inning begins upon the completion of the previous inning (time of the third out). No new inning shall start after the time limit has expired.

Section 13. 2 – Ties. Should a Pinto, Mustang or Bronco Division game be tied at the completion of regulation play (six complete innings for Pinto and Mustang, seven complete innings for Bronco) and time is remaining based on appropriate time limits described in Paragraph A, additional innings shall be played; however, no additional innings shall start after the time limit has expired. If the games are tied at the end of regulation play, the game will be recorded as a tie. Due to daylight savings time on fields that do not have operating lights, this scenario shall be reduced to four innings for Pinto and Mustang; Bronco will be six.

Section 13.3. – Standings. Standings will be determined mathematically and shall be based on winning percentages for league play.

ARTICLE XIV

SUSPENSION OR TERMINATION OF MEMBERS

Section 14.1 – Board Authority. General Statement of Disciplinary Authority of the Board. A Member may be subject to warning and subsequently removed from his/her position as a player or League Official

(other than as a Director or Executive Officer) at any time during the year with proper notification, a chance to respond, and by a majority vote of the Board documented in the minutes.

- 14.1.1** Any complaint of misconduct shall be documented and submitted within forty-eight (48) hours to the Executive Officers by use of the PRYB Conduct Complaint form on the League's website.
- 14.1.2** All field and play disputes (whether they be complaints, and charges of misconduct or protests, or otherwise) are the responsibility of the League, action by and through its Board and the Executive Officers to resolve. It is inappropriate, therefore, for any player, parent, family member, umpire, coach or manager to bring such a matter to PONY Baseball's attention without first being acted upon by this League. Such individual actions reflect unfavorably on the League and normally do not reflect the League's position. Any complaints or protest to PONY Baseball shall be submitted through this League, at which time documentation of the League's official actions can be attached. The League will not recognize complaints, charges or protests submitted directly to PONY Baseball, which have not been appropriately submitted to this League's Board of Directors.

Section 14.2 -- Proper Handling of Acts of Violence or Other Potentially Criminal Conduct. Acts or threats of violence are a criminal and/or civil law matter and the proper local authorities should be contacted immediately.

Section 14.3 -- Prohibition of Favored Treatment. The status or position of any person in the League or the Paso Robles community shall not grant anyone any favored treatment. It shall be the responsibility of all players, parents, family members, umpires, coaches, managers, associate members, and Board of Directors to uphold the integrity of the League

above all else and treat each other with an open mind, dignity, respect and forgiveness.

Section 14.4 -- Discipline of League Members, Managers, Coaches, Umpires and Players. Any person who is reported for using abusive language, infliction of physical abuse, alcoholic beverages and/or controlled substances, during League play shall be called by the Board to discuss the report; and if substantiated, the Board has the option to suspend or remove the person from his/her position or League participation. Any person failing to perform their required duties in a competent manner will receive a warning at the time of the occurrence; subsequent occurrences may be grounds for removal at the discretion of the Board and upon majority vote of the Board. Any person failing to submit any money or property owed the League within fourteen (14) days after written or oral request from the Board shall appear before the Board at the next meeting with funds, property, or explanation. Failure to appear may constitute grounds for removal from his/her position.

14.4.1 -- Managers and Coaches. A manager or coach who is found guilty of drug or alcohol abuse, conviction of a crime, or acts of violence, including using abusive language, to any player or representative of the League, may be suspended for not less than one game on a first finding of such conduct, and shall be suspended for the remainder of the season upon a second finding of such conduct. Prior year suspensions may be considered and counted in any new season. Additionally, a personal appearance may be required before the Board by mutual agreement of the persons involved not exceeding ten (10) days after filing of the complaint. Failure of the Manager or Coach involved to appear before the Board without just cause may constitute grounds for removal. After Board of Directors review, both the manager and coach (in violation) may be suspended for the maximum duration.

14.4.2 – Complaint Process. No manager or coach may be suspended upon an uncorroborated complaint or without notice of the complaint and the chance to respond to such complaint.

All coaches shall receive training on the complaint process and their opportunities to respond to complaints at the Preseason Coaches' meeting.

Upon receiving the complaint on the Board's website, the Division Representative will meet with the complaining party and manager or coach against whom the complaint was filed to gather facts and try to resolve the matter with the least amount of impact upon the team, the players, and the parties involved. This is Level 1 Review. Should the Division Representative be unable to resolve the matter, the Player Agent will conduct a Level 2 review by also meeting with the parties as in Level 1. Only upon completion of Level 1 and Level 2 review, may the complainant or responding manager or coach request that a Conduct Committee be convened.

14.4.3 – Conduct Committee. A PRYB Conduct Committee may be convened after the two levels of review described above. The President shall appoint three appointed board members and a chairperson of the Committee. The Conduct Committee shall conduct interviews, review evidence, and prepare a written report containing the following: 1) list of witnesses interviewed and documents and information reviewed; 2) factual findings and conclusions, including regarding the credibility of those interviewed; and 3) recommended action or courses of action for the Executive Board to vote on and consider.

Section 14.4.4 -- Players. Any player may be suspended for not more than one (1) game without Board approval for using abusive and/or foul language or gestures. Failure to meet two (2) consecutive practice sessions or two (2) regular League games without notifying the manager may result in the player being suspended for not more than one (1) game. (Manager's prerogative on suspension, and suspension must be accompanied by an incident report.) Additional abuse may constitute additional action or removal from the team by the Board. Throwing of bats or equipment in anger: first offense removal from that game; second offense, removal from that game and suspension of one (1) game; third offense, removal from that game and is to appear before the Board for action. The player will be

suspended from future games until the Board has reached a decision. Any player, who during the act of throwing or abusing bats or any equipment (owned by the League), damages the bat or equipment, thus rendering it unusable for future use, will be suspended from playing future games until the bat or equipment has either been replaced or paid for. (Subject to the Equipment Manager's approval of the replacement submitted). In cases when the player shall appear before the Board, the team manager and his/her parent or guardian must accompany the player. Removal of a player from the League is a last resort.

14.4.3 -- League Members. When a letter is submitted to the Board concerning actions of a League Member, that letter will be read to the Board, discussed and then by a majority vote either be acted upon or dismissed. If acted upon, the league member may be called upon to answer all questions regarding the incident. The incident will be reported on an Incident Report Sheet and a copy of the report will be sent to the party in question with a request date in which they must attend the Board meeting. All incident letters must be received in a timely manner, which is not to exceed 2 weeks from the incident.

14.4.4 -- Umpires. Receipt of any documentation from an umpire or umpire association describing an incident regarding conduct will follow the Complaint Process above. Should a coach be ejected from a game and the umpire writes up the incident, the Board of Directors may vote by a majority to suspend the manager for one game prior to review. It is the responsibility for the manager to control their staff and team. Umpires are to be protected from managers, coaches, and members during game play. If an umpire is verbally or physically attacked by anyone in any way, then that person will be automatically ejected from that contest and possibly eliminated from future league play upon further investigation.

14.4.5 -- Spectators, Visitors, and Parents. Any spectator (parent, child, or other) using abusive language or heckling the players, managers, coaches, or umpires which causes a disruption or delay of a game, shall be given one warning by any League official to stop. If the spectator continues, he/she will be asked to leave the playing

field perimeter for the rest of the game. (The spectator's name and date of the game will be recorded in the official scorebook used during the game, and an incident report filled out). In the event that the disruptive party fails to leave the playing field perimeter within 10 minutes after being asked, the game will be suspended at that point, and local authorities will be contacted. If repeated during the course of any other game that season, the spectator will be barred from the playing field perimeter for the rest of that season. Fighting will not be tolerated. 911 will be notified and police summoned. Players, coaches, and managers will be immediately ejected and will be suspended for the next game they attend. The Board will act accordingly, which may warrant removal from the League.

Section 14.5 -- League Member Conflicts of Interest. Any league member who holds a position within the League, whose actions constitute a conflict of interest (similar to those defined in the Board Conflict of Interest Code) may immediately be removed from their positions.

Section 14.6 -- Conduct Detrimental to the League. In the event that the action is detrimental toward the success of the League, those persons(s) will be banned for a period of time or permanently (to be determined by the Board).

Section 14.7 -- Standards of Field Conduct. All Members of PRYB and the parents and legal guardians of Player Members are required to read and understand the Standards of Field Decorum that are attached to these Bylaws as EXHIBIT "B". These uniform Standards of Field Conduct shall be enforced at all times. The Board may at any time by majority vote address any actions in the League not specifically outlined in the Standards of Field Conduct.

Section 14.8 – Appeal Rights. Anyone who suffers suspension or termination under this Article may appeal the decision in writing, with all information supporting the appeal, to the Executive Board which may convene a Conduct Committee to hear the appeal or hear the appeal itself. The appeal shall be concluded within 10 days.

ARTICLE XV – RULES PROTESTS

Section 15.1 – PONY Rules. All games shall be governed by the Official Baseball Rules, except as modified by PONY Baseball, Inc. Rules and Regulations and PRYB Board of Directors action.

Section 15.2 – Approval of Rules/Supplemental Rules. Prior to the commencement of Opening Day of each season, the Executive Board shall approve the League Rules incorporated as Exhibit C which shall be the PONY baseball rules in addition to any PRYB Supplemental Rules. The Rules must be voted on at a properly noticed meeting and adopted by a majority of the Executive Board.

Section 15.3 -- Protest of Umpire Call. Notification of the intent to protest a decision of an umpire regarding application of a rule shall be made to the home plate umpire and official scorer, who shall document the protest prior to the next pitch after the call in question. A written protest shall be submitted to Division Player Representative or an Executive Board Member within 24 hours of the protested game. Written protest shall include the following information: a) Date, time, and location of the protested game. b) Names of the teams, managers, umpires, and official scorer of the protested game. c) Rule(s) under which the protest is made. d) Essential facts related to the decision and protest. E) How the protest could impact the outcome of the game (protests that do not impact the outcome of the game will be dismissed). Failure to properly state a protest will result in the dismissal of the protest.

Section 15.4—Protest Committee. – A protest committee shall be convened subsequent to the receipt of a protest submitted pursuant to Article 15 and should occur prior to the next scheduled game of the teams involved. The Protest Committee shall consist of the Vice President (Chairperson), Umpire Director, Player Agent and at least one (1) Division Representative to be selected by the Chairperson.

ARTICLE XVI - AMENDMENTS

Section 16.1 – Amendments to Bylaws. these Bylaws are perpetual. Any section may be amended or repealed by at least two-thirds (2/3) vote of the Appointed Board of Directors and at least two-thirds (2/3) vote of the

Executive Board of Directors providing that a written notice of such proposal shall be mailed or personally delivered to each member of the Board of Directors at least seven (7) days prior to the meeting at which the proposed changes shall be submitted to a vote.

ARTICLE XVII - VOLUNTEER SCREENING AND BACKGROUND CHECK POLICY AND PROCESS

Section 17.1 – Mandatory Background Checks. The safety of PRYB players is a top priority! Criminal background screenings will be mandatory for all volunteers having direct contact with players. Any volunteer who will be in the dugout or on the playing field with our players during a game must complete and pass a background screening. This includes Board Members, Managers and Coaches, parents assisting periodically during Shetland games will not be subject to this screening. For each team, a Head Coach and two assistant Coaches will be screened. There will be no exceptions.

Section 17.2 – Process. Once a volunteer completes the online registration, that registration will be reviewed by the Executive Board. Once the volunteer has been approved by the Executive Board as a "potential" volunteer for PRYB, the applicant will be contacted via email by the PRYB president and provided an application form for the league chosen background check. During the January PRYB Board Meeting, all Executive and Appointed Board members will be provided an application form for the league chosen background check. For all Head Coaches and Board Members, PRYB will cover the cost of the background check. For all assistant coaches, the costs associated with the background check will be borne by the individual with a cost not to exceed \$15 for the application. What will PRYB consider as an offense that will result in a non-approval? The background check will first validate the given Social Security Number (SSN) to the applicant to ensure the applicant is in fact a match to the personal information provided. The process will search a National Criminal Database which include criminal records and sex offender registry records across 50 states and the District of Columbia

Section 17.3 – Grounds for Exclusion and Review. The following list of offenses would result in non-approval:

- Offenses including but not limited to:
 - Conviction of a felony;
 - Conviction of any crime involving a minor, regardless of the offense;
 - Conviction of a crime involving force or threat of force against a person;
 - Conviction of a crime in which sexual behavior is an element;
 - Conviction of a crime involving controlled substances within the past 10 years;
 - Conviction of a crime involving cruelty to animals
 - Any sex offender registrant

Only the President of PRYB will have access to the details of a non-approved application. The President will communicate the results directly to the applicant. If the details of a non-approval are not accurate or the person identified in the results is believed not to be the applicant how is this addressed? If the volunteer believes the non-approval is a mistake he/she can speak directly to the independent company facilitating the background check to determine how/if the results can be changed. The volunteer applicant will not be approved by PRYB until such time that an approval is received by the background screening provider.

Section 17.3 – Appeal Process. If the volunteer believes the non-approval is unjust, a written appeal can be submitted to the President of PRYB for review by the complete Executive Board which will review the appeal and make a determination. A written response detailing the approval or non-approval will be provided to the applicant.

Section 17.4 – Ongoing Duty to Report. A volunteer is considered approved for all volunteer activities performed for the one (1) year period. The volunteer will need to renew his/her approval for each subsequent year by completing the screening process again. Should a previously eligible volunteer be arrested or convicted of one of the above disqualifying offenses, the volunteer's duty to notify PRYB is immediate. The volunteer shall notify the PRYB President and shall immediately suspend volunteer activities.

ARTICLE XVIII – DISSOLUTION OF ORGANIZATION

Section 18.1 – Dissolution. When determined necessary by the President and upon approval by a two-third (2/3) vote of the Executive Board of Directors and Appointed Board of Directors, PRYB shall be dissolved and the following actions taken: a) All available documents pertaining to the administration of the league shall be provided to both PONY Baseball, Inc. and Paso Robles Youth Sports Council. b) All current and outstanding financial obligations shall be satisfied and all remaining funds under the control of PRYB shall be presented to Paso Robles Youth Sports Council and designated for use in funding other youth baseball sports programs. c) Any other action, including but not limited to; merger with an existing PONY affiliated youth baseball league, merger with an existing youth baseball league not affiliated with PONY Baseball, Inc.; or cancellation of affiliation with PONY Baseball, Inc. shall be approved by two-thirds (2/3) vote of the Executive and Appointed Board of Directors.

EXHIBIT A

Paso Robles Youth Baseball

BOARD OF DIRECTORS CODE OF ETHICS

(Executive and Appointed Board Members)

Public trust in the Board and the legitimacy of its role in the league require that board members are honest and conduct themselves with the highest standards and integrity and are amenable to public scrutiny.

This policy provides, by virtue of its explicit nature and provision for full disclosure, assurance to the league members and the public that relationships, policies and decisions have been examined and will be conducted in a manner consistent with public values, as expressed in PRYB policy. This policy is not intended to eliminate all situations of conflict of interest, but rather to enable individuals to recognize situations that may be subject to question and resolve them so as to avoid conflicts of interest. A conflict of interest may take various forms but arises when an individual is or may be in a position to influence the league in ways that could lead to any form of personal gain for the individual or his/her family or team. Conflicts and potential conflicts of interest must be disclosed and resolved.

In accepting the office of Board Member in PRYB, I recognize the responsibility incumbent upon me as a member of the Board of Directors and pledge myself to:

- Attend all regularly scheduled Board meetings, insofar as possible, and become informed concerning issues to be considered at those meetings.
- Observe, practice and maintain ethical practices of this board.
- Encourage all officials, workers and youth of each level of the program to abide by the rules of good sportsmanship.

- Promote and help build a program that will result in a positive environment of sportsmanship, education, and opportunity to learn and play baseball.
- Respect and adhere to the principle that PRYB is a "fun" program, and that it is designed for the enjoyment of youngsters and is not meant to be a hobby for adults.
- Recognize and support the main purpose of PRYB which is to provide a recreational baseball league for as many as possible with emphasis being on local league play during the regular season (until post-season All-Stars).
- Periodically evaluate and review all present and proposed PRYB rules and regulations to assure that they meet the guiding principles of our program: the physical development of the growing youth, full participation for all playing baseball and the safety factor as it involves youngsters playing baseball.
- Refrain from participation in an official capacity in any other organized youth baseball program that interferes or detracts from the PRYB mission.
- Demonstrate and persuade others in the program to accept the principles and values of PRYB by not participating in activities detrimental to the welfare of youth.
- Develop and promote a spirit of cooperative teamwork among the PRYB program or from any sponsor or other person connected with the program.
- Refrain from undignified electioneering when running for election to the Board. This includes making promises of benefit or threat of reprisal to local leagues who vote in the election.
- Refrain from encouraging election or defeat of other candidates who are running for the Board either in my state or other state elections.

- Never use PRYB for purposes other than those which further the objectives of the program.
- Refrain from using PRYB for the actual or appearance of personal gain or benefit.

EXHIBIT B

Paso Robles Youth Baseball

CODE OF CONDUCT AND STANDARDS OF FIELD CONDUCT

1. Discipline of players between managers and coaches shall be consistent. Emphasis should be placed first on sportsmanship and second on the fundamentals of baseball.
2. Discipline to the degree required to preclude injuries from horseplay, arguments, and non-baseball-related incidents is essential. Safety regarding equipment, use of bats, batted balls, etc., must be continually stressed.
3. Managers must report all injuries to the parents and Division Player Agent, League Player Director, and/or Safety Officer after a practice or game. In the event of serious injury, or injury requiring a player to leave a game or practice, an incident report must be submitted.
4. The players are the managers' and coaches' responsibility during practice sessions and scheduled activities. A member of the coaching staff is expected to be present at the time the manager specifies and remain until the last child has been handed off to their parents. Parents are responsible before and after the specified practice and game times. A parent or adult representative responsible for each player must attend practice for Pinto and below.
5. A manager should terminate practice sessions to provide adequate time for all your players to return home prior to dark at any practice facility or location that does not have lights.
6. Become familiar with player backgrounds and distances they must travel.
7. Please observe the NO SMOKING AND ALCOHOL restrictions on all parks and school campuses.

8. Managers and coaches seldom have the advantage to see a play better than an umpire.
9. Respect their judgment and abide by all the rules and regulations of league play. Instill this attitude in your players as well. Encourage good sportsmanship, good health habits, and self-confidence.
10. Recognize improvement in play and good performance as often as you can. Correct that which requires improvement.
11. Foul language, bad temper, and poor behavior will not be tolerated.
12. When any manager, coach or player is ejected for a flagrant offense such as use of obscene or indecent language or an assault upon any one on the field, the Board representative will forward full particulars to The Board within forty-eight (48) hours, in accordance with the bylaws.
13. When a manager, coach or player is ejected from a game, they shall leave the field immediately and take no further part in that game. They must not sit in the stands and may not be recalled.
14. After written information by either or all parties involved has been reviewed, The Board will require such member to appear before them. The Board will impose penalties, as they feel justified.
15. Any player, manager, coach, or member, who becomes involved in any altercation and will be suspended or removed from the League.